



Fixed Price Bid Amendment 1

Solicitation Number: USC-FPB-3641-SG
Date Issued: July 21, 2020
Procurement Officer: Stacy Gregg, CPPO, CPPB
Phone: (803) 580-7480
E-Mail Address: Sg31@mailbox.sc.edu
Mailing Address: 1600 Hampton Street; Ste 606
Columbia, SC 29208

DESCRIPTION: Program Management Consulting Services for the University of South Carolina

USING GOVERNMENTAL UNIT: **System Wide**

The Term "Offer" Means Your "Bid" or "Proposal". Your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Paper Offer or Modification" provision.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS:

University of South Carolina – Purchasing Department
1600 Hampton Street, Suite 606
Columbia SC 29208

PHYSICAL ADDRESS:

University of South Carolina – Purchasing Department
1600 Hampton Street, Suite 606
Columbia SC 29208

SUBMIT OFFER BY (Opening Date/Time): **July 27, 2020 at 11:00 AM (EST)** (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: **July 13, 2020 at 11:00 AM (EST)** (See "Questions From Offerors" provision)

NUMBER OF COPIES TO BE SUBMITTED: 1 (one) Original Hard Copy;
1 (one) Digital versions on USB drive;

CONFERENCE TYPE: **Not Applicable**

DATE & TIME:

(As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)

LOCATION: **Not Applicable**

AWARD & AMENDMENTS

Award will be posted July 24, 2020. The award, this solicitation, any amendments, and any related notices will be posted at the following web address: https://sc.edu/about/offices_and_divisions/purchasing/index.php

You must submit a signed copy of this form with Your Offer. By signing, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date. (See "Signing Your Offer" provision.)

NAME OF OFFEROR

(full legal name of business submitting the offer)

Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the Offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.

AUTHORIZED SIGNATURE

(Person must be authorized to submit binding offer to contract on behalf of Offeror.)

DATE SIGNED

TITLE

(business title of person signing above)

UNIVERSITY SUPPLIER NO.

(Register to Obtain a UofSC Supplier number on the Controller's page of the UofSC site.)

PRINTED NAME

(printed name of person signing above)

STATE OF INCORPORATION

(If you are a corporation, identify the state of incorporation.)

OFFEROR'S TYPE OF ENTITY: (Check one)

(See "Signing Your Offer" provision.)

☐ Sole Proprietorship ☐ Partnership ☐ Other _____

☐ Corporate entity (not tax-exempt) ☐ Corporation (tax-exempt) ☐ Government entity (federal, state, or local)

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(Return Page Two with Your Offer)

HOME OFFICE ADDRESS (Address for Offeror's home office / principal place of business)	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause)
	<div style="display: flex; justify-content: space-between;"> Area Code - Number - Extension Facsimile </div>
	E-mail Address

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses)
____ Payment Address same as Home Office Address	____ Order Address same as Home Office Address
____ Payment Address same as Notice Address (check only one)	____ Order Address same as Notice Address (check only one)

ACKNOWLEDGMENT OF AMENDMENTS Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)							
Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date
1	July 21, 2020						

DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	____ Calendar Days (%)
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PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at www.procurement.sc.gov/preferences . ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES. [11-35-1524(E)(4)&(5)]	
PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).	
<div style="text-align: center; font-size: 2em; color: red; transform: rotate(-15deg); opacity: 0.5;">PREFERENCES DO NOT APPLY</div>	
____ In-State Office Address same as Home Office Address ____ In-State Office Address same as Notice Address (check only one)	

Purpose of the Amendment

The Purpose of the Amendment is to provide answer to Bidder Questions and extend the opening date.

Bidder Questions

1	How many vendors will be awarded?
	The answer to this question may be found on page 22 of the original solicitation: AWARD CRITERIA – FIXED PRICE BIDDING (JAN 2006)
2	Are there any incumbents? If yes, please share the details.
	This information is not pertinent to the solicitation; however, award information for all solicitations may be found on our webpage: purchasing.sc.edu.
3	What is the past spend on this contract?
	The spend for Program Services in the previous contract was more than 7 million dollars.
4	What is the estimated budget?
	This information is provided on page 16 of the original solicitation: Each task or project that a contractor is engaged to work on will be defined in advance with a price that is determined based upon hourly rates that do not exceed those that are offered for the level of staff defined in Bid Schedule (Section VIII of this solicitation).
5	Do we need to submit resumes in our response? If yes, do you want representative resumes from our firm or do you want actual people who will be assigned to the task? If so, when will the task begin?
	Offers are cautioned to limit submittals to the information specifically requested on page 18 of the original solicitation: INFORMATION FOR OFFERORS TO SUBMIT.